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ABSTRACT

The purpose of this bibliography is to organize and present an introductory selection of books and reports that may be of value to understand the growing complexities of leadership and planning in institutions of higher education. It is intended to be of benefit to the student of university administration as well as the experienced administrator and others concerned with higher education planning. The bibliography is divided into five areas: (1) The Policy-Making Aspect: Statewide Planning, Governance, and Coordination; (2) The Legal Aspect: Legislation and the Courts in Higher Education; (3) The Financial Aspect: Revenues, Budgeting, and Business Operations; (4) The Physical Plant Aspect: Planning and Operation for Campus Facilities; and (5) The Academic Aspect: Administration of Personnel and Programs. (HS)

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by

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Introduction

Administration and leadership in higher education during the past two decades has witnessed a rapidly expanded growth of associated literature. In most colleges and universities planning and operation functions have risen from the personal and unilateral leadership of presidents and deans over compact residential campuses to embrace large staffs who undertake long-range planning involving multi-million dollar annual budgets and capital investments. Higher education now demands knowledgeable managerial specialists at all levels to insure efficient and effective support of the academic programs.

It is the purpose of this bibliography to organize and present an introductory selection of books and reports which may be of value to understand the growing complexities of leadership and planning in institutions of higher education. It is intended to be of benefit to the student of university administration as well as both the experienced or noviate administrator and others concerned with higher education planning.

The bibliography is subdivided into five areas:

I. The Policy-Making Aspect: Statewide Planning, Covernance, and Coordination

II. The Legal Aspect: Legislation and the Courts in Higher Education

III. The Financial Aspect: Revenues, Budgeting, and Business Operations

IV. The Physical Plant Aspect: Planning and Operation for Campus Facilities

V. The Academic Aspect: Administration of Personnel and Programs

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